T.W.G..Hs. Wong Fut Nam College
Eleventh Alumni Association
Agenda of Annual General Meeting(05–06)

Date : 6 August 2006
Time : 1430
Venue : T.W.G..Hs Wong Fut Nam College

1. Welcoming speech

2. Introduce the committee members of the Tenth Alumni Association

3. Approval of the agenda

4. Approval of the minutes of last AGM

5. Report of the President
   - Approval of the amendment of constitution

6. Report of the Treasurer

7. Electing of Committee Members
   - President
   - Vice-president
   - Treasurer
   - Secretary
   - 4 committee members

8. A.O.B.

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President
(Adrian Ng)
T. W. G. Hs Wong Fut Nam College
Tenth Alumni Association
Minutes of Annual General Meeting (04–05)

Date: 24 September 2005
Time: 6.30 pm
Venue: T. W. G. Hs Wong Fut Nam College (Hall)
In attendance: Ng Adrian Shing Hin, Li Sau Han, Chan Chi Yan, Yip Sin Tung, Li Pui Ying, Li Hiu Kwun, Cheung Kwun Wing, Leung Yat Ling, Chan Sze Wah, Ng Wing Yee, Chan Hoi Soen, Lai Chung Man, Vincent Lam, Chan Ming Fat, Lam Wing Ho, Lui Lei Leung, Chan Kwok Ching, Leung Sze Wing, Wong Wai Chun, Mok Kiu Ho, Kwan Tsz Yan, Chan Siu Kei, Lilian Lo, Cheung Lei Kwuen, Leung Tak Fai, 李卓麟, 張漢揚, 莊建忠

1. Approval of the agenda
   Received and adopted the agenda. There was no any amendment.

2. Approval of the minutes of last AGM
   Received and adopted the minutes. There was no any amendment.

3. Report of the President
   There were some amendments of constitution. Referred to attachment I.
   (a) The Alumni Association would be changed to “Tung Wah Group of Hospitals Wong Fut Nam College Alumni Association Limited”.
   (b) The liability of the members should be limited.

4. Report of the Treasurer
   There was an amendment. Referred to attachment II.
   (a) The scholarship should be shown in the financial report.

5. Electing of Committee Members
   The following alumni would be the incoming committee members of Alumni Association:
   President: Ng, Adrian Shing Hin (2003)
   Vice-president: Chan Hoi Suen (2003)
   Secretary: Yip Sin Tung (2003)
Treasurer: Chan Chi Yan (2003)
Committee Member: Cheung Kwun Wing (2005)
    Li Pui Ying (2005)
    Leung Yat Ling (2003)
    Li Hiu Kwun (2005)

6. **A. O. B.**
   There was no any other business.

7. **Adjournment**
   The meeting was adjourned at 8.30pm.

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Jenny Li
(Vice-president)
### 財政報告

#### AGM / 盆菜宴 (24/09/2005)

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#### 四十五週年晚宴 (10/06/2006)

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| 虧損          | -2643   |

全年虧損        -557.4
1. **Name**

The name of this organization shall be Tung Wah Group of Hospitals Wong Fut Nam College Alumni Association Limited (TWGHsWFNAA) or in Chinese 東華三院黃笏南中學校友會.

2. **Definition**

In these presents, unless the context otherwise requires:

2.1 The Association means the above named Tung Wah Group of Hospitals Wong Fut Nam College Alumni Association Limited.

2.2 The Executive Committee means the Executive Committee of the Association.

2.3 The school means the TWGHs Wong Fut Nam College.

3. **Address**

The registered address of the Association shall be 1C, Oxford Road, Kowloon Tong, Hong Kong.

4. **Objectives**

The Association shall be a non-profit making organization. Any surplus from its activities shall be used in other activities of the Association to enhance the objectives of the Association.

The objectives of the Association shall be

4.1 To provide opportunity for and encourage mutual support amongst members;

4.2 To maintain relationship and co-ordination between the school and members;

4.3 To secure the rights of the school and the Association.

5. **Membership**

5.1 Qualifications

Membership shall be open for application by any person who has once enrolled in and has left the school.

Every eligible person, upon application on the form, payment of the enrolment and annual membership fees and approval by the Executive Committee shall become a member of the Association.

5.2 Classification

Members of the Association are divided into honorary members, members and pre-members.

5.2.2 Member

Any person who fulfils the qualification set out at Article 5.1 shall be eligible to become a member.

5.2.3 Pre-member

Any student who is Form Five or above and fulfils the qualification set out at Article 5.1 (except the requirement that he has left the school) shall be eligible to become a pre-member. Every pre-member will automatically be a member once he left the school. Such member has the benefit of the exemption of the first year annual fee.

5.3 Rights

Every member shall have the following rights:
5.3.1 To attend, speak and vote at all general meetings of the Association; and
5.3.2 Subject to the provisions hereof shall be eligible to be elected to any office of the Executive Committee.

5.4 Obligations
5.4.1 Acceptance of Constitution
Every member must accept the Objectives of the Association set out at Article 4 and agree to comply with Constitution of the Association. No member shall be absolved from the observance of the Constitution on the plea that a copy of it has not been received.

5.4.2 Support and Participation
Every member shall actively participate in the functions organized by the Association.

5.4.3 Goodwill
Every member shall use his best endeavours to promote and protect the goodwill of the Association.

5.5 Fees and Dues
5.5.1 The enrolment fee shall be HK$50 whereas the annual membership fee shall be $30. They are subjected to adjustment from time to time as shall be approved in general meeting of the Association.

5.5.2 Every member who wants to continue his membership should make the annual membership fee payable to the Association within one month after the Annual General Meeting.

5.5.3 Any member who pays HK$500 once may enjoy a membership of ten years.

5.5.6 All fees are not refundable.

5.7 Termination
5.7.1 The Executive Committee shall, after full inquiry, request a member to renounce his membership if he:
   a. acts against the Objectives of the Association; or
   b. violates any provisions of the Constitution; or
   c. is guilty of any conduct likely to be obstructive or injurious to the interests, activities of Objectives of the Association; or
   d. does anything to hinder the business of the Association; or
   e. is convicted of an indictable offence (traffic offences excepted).

5.7.2 If such member shall not renounce his membership within fourteen days, the Executive Committee shall call for an Extraordinary General Meeting to expel such member from the Association. No appeal shall lie from their such determination of expulsion to any other meeting or Court of Law.

5.7.3 Members renouncing membership at the request of the Executive Committee and those expelled shall not be entitled to any refunds of membership fee.

6. Executive Committee
The governing body of the Association shall be the Executive Committee. All decision, policies, and actions of the Executive Committee and the Association shall be subject to the provisions of this Constitution and policies established by its members.

6.1 Organisation

6.1.1 The Executive Committee shall consist of the following Officers:

a. a President
b. a Vice–president
c. a Secretary
d. a Treasurer
e. a Public Relations Officer
f. a Membership Officer
g. a Publications Officer
h. a General Affairs Officer

6.1.2 The Officers shall be elected under the provisions set out hereafter.

6.1.3 The term of office of the Officers shall commence on the date of inauguration and end on the date of the next Annual General Meeting.

6.2 Qualifications

All members save and except the pre–members shall be eligible to be elected or appointed to any office of the Executive Committee.

7. Meetings

7.1 Type of Meetings

7.1.1 A general meeting shall be held once every calendar year. Such general meeting shall be called the Annual General Meeting.

7.1.2 All other general meetings are called Extraordinary General Meetings.

7.1.3 An Extraordinary General Meeting may be held:

a. by the Executive Committee at any time; or
b. upon the request of 20 members.

On the above request(s), the Executive Committee shall hold the Meeting within one month.

7.1.4 Executive Committee Meeting shall be held at least once a month.

7.2 Notice

Notice of meeting shall be sent to all members at least 7 days before the meeting is to be held whereas 14 days notice in writing shall be served for Annual General Meeting.

7.3 Quorum

7.3.1 At Executive Committee Meeting

Any four committee members, one of whom must be the President or the Vice–president, shall constitute a quorum at any meeting of the Committee.

7.3.2 At General Meeting
30% of the members personally present or by proxy shall constitute the quorum.

7.3.3 If the quorum is not met after half an hour of the time appointed for the meeting, the meeting shall be postponed: however, the committee shall have the authority to exempt the requirement of relevant quorum in any meeting.

8. Voting

8.1 At Executive Committee Meeting
The resolution put to vote at the meeting shall be decided by a show of hands or by ballot. No member shall vote by proxy, any other instrument, or his representative.

8.2 At General Meeting
8.2.1 With the exception of the Officers Election, the resolution put to vote at a meeting shall be decided by a show of hands, unless a poll is (before or on the declaration of the result of show of hands) demanded by the President of by at least 2 members present in person or by proxy.
8.2.2 Each member shall be entitled to one vote personally or by proxy.
8.2.3 A proxy shall be in writing under the hand of the appointee and submitted to the President of the Meeting before the President announces the closing of proxy registration.
8.2.4 All proxy shall be invalid if the appointee shows up at the meeting.
8.3 A re-vote on spot shall be carried out when same votes received on any single resolution. If the position is still undecided in the re-vote, the President of the Meeting shall cast the deciding vote.

9. Officers Election

9.1 Election of the Officers shall be held at the Annual General Meeting.
9.2 All Officers are eligible for re-election in the ensuing year.

10. Sub-Committee
10.1 The Executive Committee shall determine the numbers and types of the sub-committees deemed proper and necessary for carrying out and promotion of the Objectives and purposes of the Association.
10.2 Sub-committee chairman shall be appointed by the Executive Committee from amongst the members.
10.3 The sub-committee chairman shall report to the Executive Committee from time to time on request of the affairs of the sub-committee and shall execute and carry resolution of the Executive Committee with respect to those duties and directions to which he has been specifically designated.

11. Alumni Manager Election
11.1 The election procedures of alumni manager shall be provided to all members at least 21 days before the election is to be held.
11.2 All members are eligible to become candidates.
11.3 The period of nomination for the alumni manager election shall be at least 7 days.
11.4 The period between the date of voting for alumni manager election and the deadline of nomination shall at least be 14 days.
11.5 The term of alumni manager shall commence on the date of election and end on the date of the next election.

12. Debts and Liabilities
   11.1 The liability of the members is limited.
   11.2 Every member of the Association undertakes to contribute to the assets of the Association in the event of the same being wound up during the time that he is a member or within one year afterwards for payment of the debts and liabilities of the Association contracted before the time at which he ceased to be a member, and of the costs, charges and expenses of winding up the same, and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required not exceeding the sum of one dollar.

13. Duration
   The Association shall exist so long as it continues to function in accordance with the provisions of the constitution or until it is dissolved by the Association upon its own determination and action confirmed by over two third of the members present in person or by proxy and voting in a general meeting. Upon dissolution, all rights and privileges of the Association relating to the name shall be relinquished. Any usage of the remaining assets shall be decided by the members.

14. Amendment
   This Constitution may be amended by a resolution adopted by over two third of its members present or by proxy and voting in a general meeting of the Association.